

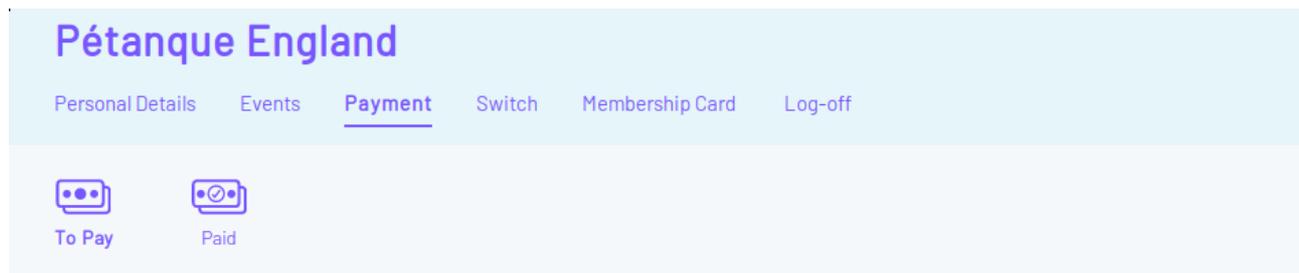
How to Enter an Event using the on line database.

1. Go to the Login Screen in this link.

<https://app.loveadmin.com/Login/1C50F99173EA94B76A3C215CDCF9DC0A.htm>

Login to your account.

It will look like this;-

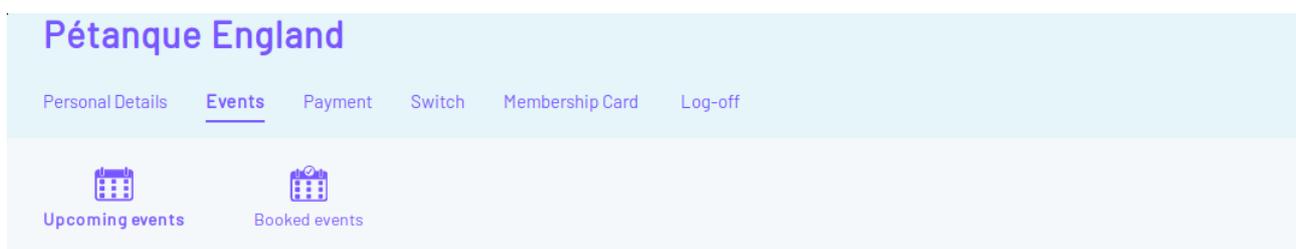


The screenshot shows the 'Pétanque England' user interface. At the top, there is a navigation menu with options: Personal Details, Events, **Payment** (selected), Switch, Membership Card, and Log-off. Below the menu, there are two icons: 'To Pay' (represented by a wallet icon) and 'Paid' (represented by a checkmark icon).

Description	Amount	Pay now
No money due.		

In which case, click on Events.

Or it will look like this



The screenshot shows the 'Pétanque England' user interface with the 'Events' tab selected. The navigation menu includes: Personal Details, **Events** (selected), Payment, Switch, Membership Card, and Log-off. Below the menu, there are two icons: 'Upcoming events' (represented by a calendar icon) and 'Booked events' (represented by a calendar icon with a checkmark).

[Ranking Triples 1 Men](#) - Starts on: 11 May 2019



Ranking Triples 1 Men at Nottingham on May 11th 2019

[More . . .](#)

Now you will see the list of Events available to enter.

Scroll down to the one you require and click

[More . . .](#)

This will bring up the event details, for example...

Ranking Triples 2 Men - Starts on: 16 Jun 2019



**Pétanque
ENGLAND**

Ranking Triples 2 (Men) at Leicester Banks PC on June 16th 2019

Event	Event date	Location and contact	Closing date	Cost	No. Required
Ranking Triples 2 Men	16 Jun 2019	Leicester Banks PC	10 Jun 2019	£30.00	1

[Next](#)

Be sure to select 1 in the No. Required. You are about to enter 1 team

Click [Next](#)

[Clear](#)

Event: Ranking Triples 2 Men - Attendee 1

First name *

Last name

Email address *

Verify email address *

Player 2

Player 2 First Name *

Player 2 Last name *

Player 2 Membership Number *

Player 3

Player 3 First Name *

Player 3 Last Name *

Player 3 Membership Number *

Note your details are pre populated (DO NOT CLICK Clear)

Complete the details for the rest of the team.

Click [Next >>](#)

To go to the payment page.

To Pay

Paid

Description	Amount	Pay now
Ranking Triples 2 Men BAXTER, David	30.00	<input checked="" type="checkbox"/>
Total payable now		30.00
Pre-authorise future payments		<input type="checkbox"/>
Info		
Pay by Card		<input type="radio"/>
Info		

[Pay Here](#)

Click on the [Pay Here](#) button to go to the payment screen...

Pay Here Limited

Your payment summary

Description	Amount
Pay Here Limited	£30.00 GBP
Total:	£30.00 GBP

Choose a way to pay

▶ [Log in to your PayPal account](#) 

[Log In](#)

[Problem with login?](#)

▶ [Pay with a debit or credit card](#)
Or simply create a PayPal account.

[Cancel payment and return to Pay Here Limited.](#)

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For more information, see our [Privacy Policy](#), [User Agreement](#) and [Key Payment and Service Information](#).

▶ [Pay with a debit or credit card](#)
Or simply create a PayPal account.



Choose Pay using PayPal click [Log In](#)

OR click ▶ [Pay with a debit or credit card](#)

The PayPal is straight forward, debit or credit card needs you to fill out the typical form see below.

Your payment summary

Description	Amount
Pay Here Limited	£20.00 GBP
Total:	£20.00 GBP

Choose a way to pay

▶ [Log in to your PayPal account](#)

▼ **Pay with a debit or credit card** Secured checkout by **PayPal**

If you don't have a PayPal account

Country: United Kingdom

Your language: English

Card type: Select Card

First name:

Last name:

Address line 1:

Address line 2 (optional):

City:

County (optional):

Postcode:

Phone: e.g. 555-555-5555

Mobile:

Email address:

Save this information with a PayPal account
It's easy and free to sign up. Learn more [about PayPal](#)

Password: Password tips

Reenter password:

By clicking Agree and Continue below, I agree to the PayPal [User Agreement](#) and [Privacy Policy](#).

Agree and Continue

[Cancel payment and return to Pay Here Limited.](#)

PayPal. Safer. Simpler. Smarter
 For more information, see our [Privacy Policy](#), [User Agreement](#) and [Key Payment and Service Information](#).

Not surprisingly PayPal are keen for you to create an account at the same time as you pay by CC, If you do not want to do this make sure you **uncheck the box** towards the bottom of the screen.

Save this information with a PayPal account
It's easy and free to sign up. Learn more [about PayPal](#)

If you have a PayPal Account but don't want to use it for this transaction you may see partial population of this form see above entry in Password box. This clears on unchecking the box.

When you have completed the transaction you will get an email confirmation.

You are Entered!

David Baxter 14th February 2019