



ACTIVITY/EVENT RISK ASSESSMENT

Activity/Event:

Assessment Date:

Assessment By:

Reference:

Hazard/Risk	People most likely to be affected	Control Measures in Place				Additional Measures
			Impact (I)	Likeli-hood (L)	Risk (I x L)	
<i>Enter in this column all Hazards/Risk</i>	<i>P: Players O: Officials S: Spectators Pu: Public M: Media</i>	<i>Enter in this Column the details of the control measures or provide a reference to a standard procedure</i>	<i>1: Trivial 2: Minor 3: Moderate 4: Major</i>	<i>1: Unlikely 2: Possible 3: Probable 4: Certain</i>	<i>Evaluate the residual risk: 1-5: Low 6-10: Medium 11-16: High</i>	

Guidance Check list for evaluation of Hazards/Risk factors



Examples of hazards/risk factors that may be included in an Activity/Event Risk Assessment

Activity / event:	Date:
Hazard /Risk factor	Control measure required
1. Responsible officer for activity/event:	
2. Site: 2.1 Review access for pedestrians and vehicles 2.2 Collision between pedestrian and vehicles 2.3 Playing areas inspection before use 2.4 Trip Hazards 2.5 Marquees and Tents 2.6 Access available for emergency services 2.7 First aid facilities available 2.8 Suitable storage provided for equipment 2.9 Mixing of players and spectators 2.10 Blocked means of escape	
3. Fire 3.1 Sources of ignition 3.2 Catering equipment 3.3 Vehicles and their fuel 3.4 Packing materials and litter 3.5 Fire in tent or marquee 3.6 Sources of Oxygen - high winds 3.7 Positioning of catering equipment 3.8 Emergency services access 3.9 Fire safety equipment-	
4. Participants: 4.1 Boule striking player or spectator 4.2 Other injury to player or spectator 4.3 Registration and consent 4.4 Parental consent for young participants provided	
5. Spectators 5.1 Spectator areas inspected 5.2 Safety certificate available for spectator facilities 5.3 Limitations imposed on viewing areas available to spectators	
6. Electrical Safety 6.1 Supply and outlets 6.2 Equipment	
7. Notifications: 7.1 Emergency services informed of event 7.2 Media informed of event 7.3 Police support required 7.4 Ambulance service support required 7.5 Fire service support required	
Risk factors reviewed by:	Date:

Use the above factors as appropriate for the event circumstances.